



RAISING SAFEGUARDING CONCERNS ABOUT A CHILD

Designated Safeguarding Lead & Deputies -

First point of contact:

Tiffany Stevens

Sian Cook (DSL)

Then any of the following:

Jo Hughes

Bill Le Marquand

Clare Belli

Lisa Needham

Clare Knight

David Scott-Batey

Juliet Wheeler

Enter concerns on CPOMS
and alert a DSL



Serious Concern:

Report to DSL and then
log on CPOMS



Designated Safeguarding
Lead reviews the concern
then makes a decision



Decision made to monitor
the concern



Decision made to refer
the concern to social care
without discussing with
parent/carer



Concern discussed with
parent/carer



Class teacher asked to
monitor child & feed-
back via CPOMS

Monitor

Once discussed with
parent DSL decides
next action

Refer

DSL or Deputy DSL will
refer to Children's Re-
source Service via phone
call



Store

DSL records actions on
CPOMS

Concerns may be referred
directly to the child's social
worker if allocated

Social Care Referral
Name & Contact:
Children's Resource Service
(CRS)
02380 832 300

**Southampton City
Council's Designated
Officer:**

Jemma Swann

023 8091 5535

07500952037

LADO@southampton.gov.uk



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DESIGNATED SAFEGUARDING LEAD & DEPUTIES



Tiffany Stevens
Safeguarding & Pastoral Lead
First Point of Contact



Sian Cook
Deputy Head
First Point of Contact



David Scott-Batey
Head of Business
and Operations



Lisa Needham
Headteacher



Clare Knight
Assistant Head



Jo Hughes
Assistant Head



Juliet Wheeler
SIP



Clare Belli
Head of SIP



Bill Le Marquand
SIP